



 **EASY**  **xSHARE**

The archiving solution for Microsoft Office SharePoint Portal Server 2003

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Search result archived and current documents

With its EASY xSHARE module, EASY SOFTWARE provides an integrated archiving and document management solution for Microsoft Office SharePoint Portal Server 2003. So the performance features of the EASY ENTERPRISE.x archive server, such as revision security, storage integration or compliance, are now also available in the environment of the current Microsoft SharePoint products. The combination of state-of-the-art technologies from two market-leading enterprises gives the user the benefit of enhanced information management – for optimized business processes at significantly reduced costs.

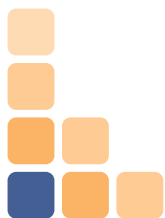
The Microsoft Office system is one of the most extensive software designs for processing information. That's why Microsoft Office applications are used in most corporate and administrative offices today; Microsoft Office SharePoint products and technologies, too, are increasingly used. Right from the start, EASY SOFTWARE attached importance to designing and developing archiving and document management solutions that provide the vital tools for secure and specific corporate information flow, particularly in the Microsoft environment. EASY xSHARE, the archive integration for the current Microsoft SharePoint Portal Server is an outstanding example of this.

Cross-process communication

Microsoft's SharePoint products and technologies enable simple networked collaboration in enterprises. Through a variety of functions the SharePoint Portal Server simplifies cross-process communication of employees and knowledge, merging information from different systems into a single solution. In return, different business sectors can integrate their SharePoint portal into the enterprise portal, thereby utilizing their information across departments and locations. EASY ENTERPRISE.x integration supports this use of the portal server, providing knowledge in personalized form at any time where it is currently required.

Seamless integration

EASY xSHARE seamlessly integrates EASY ENTERPRISE.x archive functions into the workstation environments of



Microsoft SharePoint products, and ensures fast and simultaneous access by all employees to all integrated data sources.

EASY ENTERPRISE.x is a document and archive server that tremendously accelerates document management due to its high-performance capacity. The Server runs on all major operating systems, and seamlessly integrates with disparate environments; it can always be customized individually to on-site requirements – even in corporations spread over multiple locations.

In addition, EASY ENTERPRISE.x ensures legally compliant and revision-proof archiving of all document classes – for all industries and business sizes as well as for all major operating systems and standard applications such as SAP or Microsoft Business Solutions – Navision.

Minimum training expenses – maximum benefit

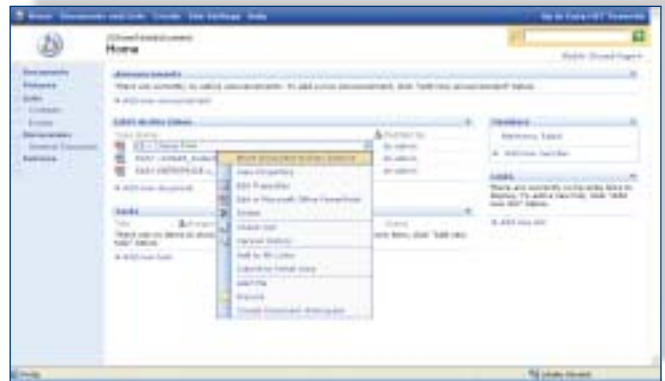
EASY ENTERPRISE.x lets you access directly all required information from heterogeneous system environments from your familiar Microsoft Office environment. This reduces training expenses to a minimum, and significantly increases acceptance among and motivation of employees.

EASY ENTERPRISE.x documents are accessed via “Web Parts”. Web Parts are separate components which can be inserted within a Website or a portal via Drag & Drop. They show selected information that may originate from the portal itself or from other sources, removing the need to log in to the respective application each time. At the same time, Web Parts can be personalized, and are displayed only to previously selected user groups with the corresponding access rights.

For instance, Web Parts can be defined as search masks, hit lists or for document views. Individual Web Part structure can be designed in a flexible manner, so very specific requirements can be met by using Web Parts.

A lean database

Documents contained in a SharePoint Document Library can be directly copied to the EASY ENTERPRISE.x Server; this operation can be performed manually by users or automatically to particular rules. These rules in turn can be created by the user; for instance, documents can be automatically stored in EASY ENTERPRISE.x once they have reached a certain age. Additionally, the user can set that the files also be removed from the Microsoft SharePoint database at



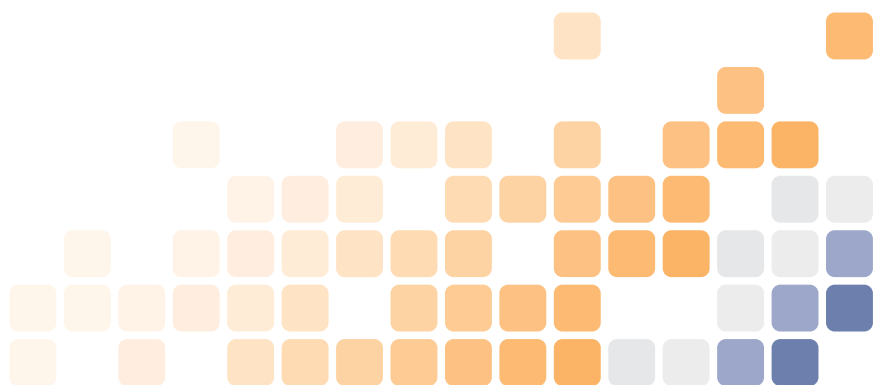
Manual document storage in EASY ENTERPRISE.x

the same time. The metadata of SharePoint documents can be copied and is, in addition to the full text, also available as a search/retrieval source. Here, too, searching and accessing stored documents is performed via your regular SharePoint Web interfaces.

The corresponding adjustments on the SharePoint Portal Server additionally enable providing various home pages for a search that can be defined depending on the relevant requirements.

Cost control

Interacting with EASY ENTERPRISE.x, EASY xSHARE not only accesses documents stored in the electronic archive in a flexible manner, it additionally allows fast and simultaneous access for employees to all connected data sources. Archiving complete processes or data that is not permanently required keeps the resources of the SharePoint Portal Server for active content, and enhances performance. So EASY xSHARE opens the gates to enterprise-wide knowledge management, and makes a significant contribution to controlling your labor and process costs.



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